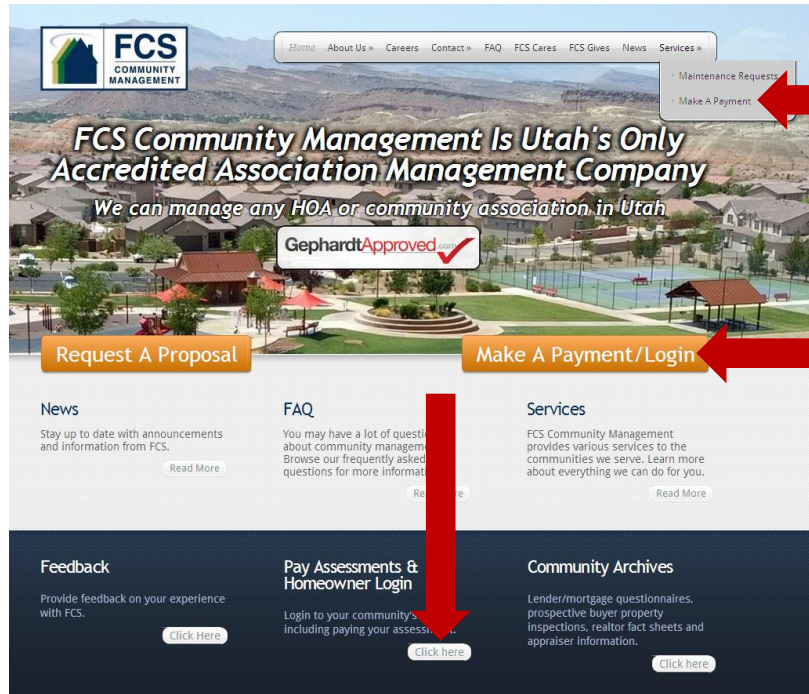
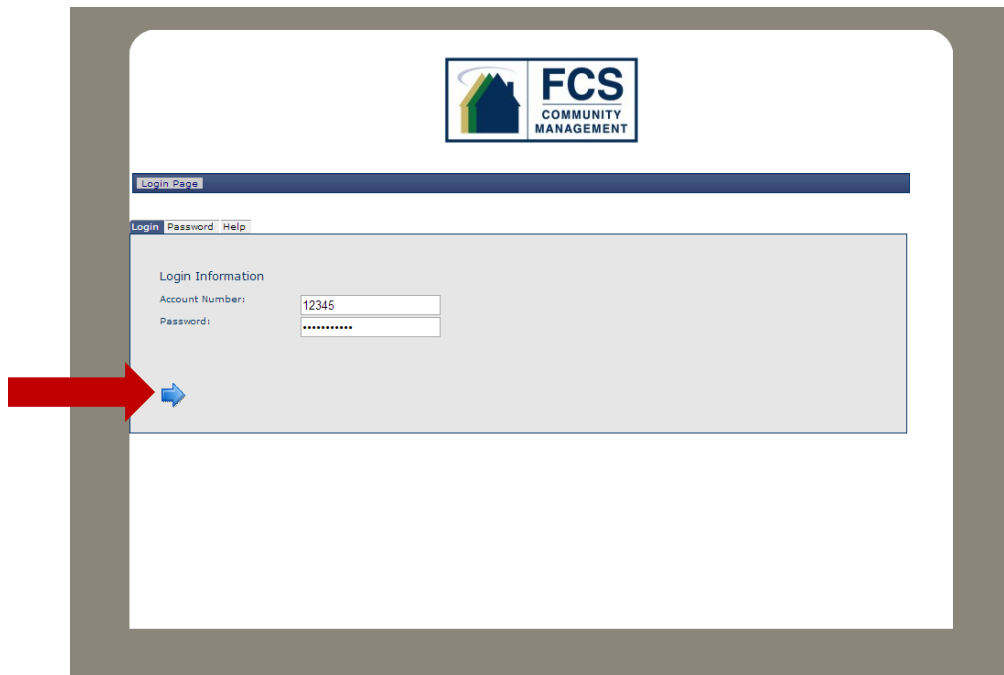


How to make a payment on www.hoaliving.com

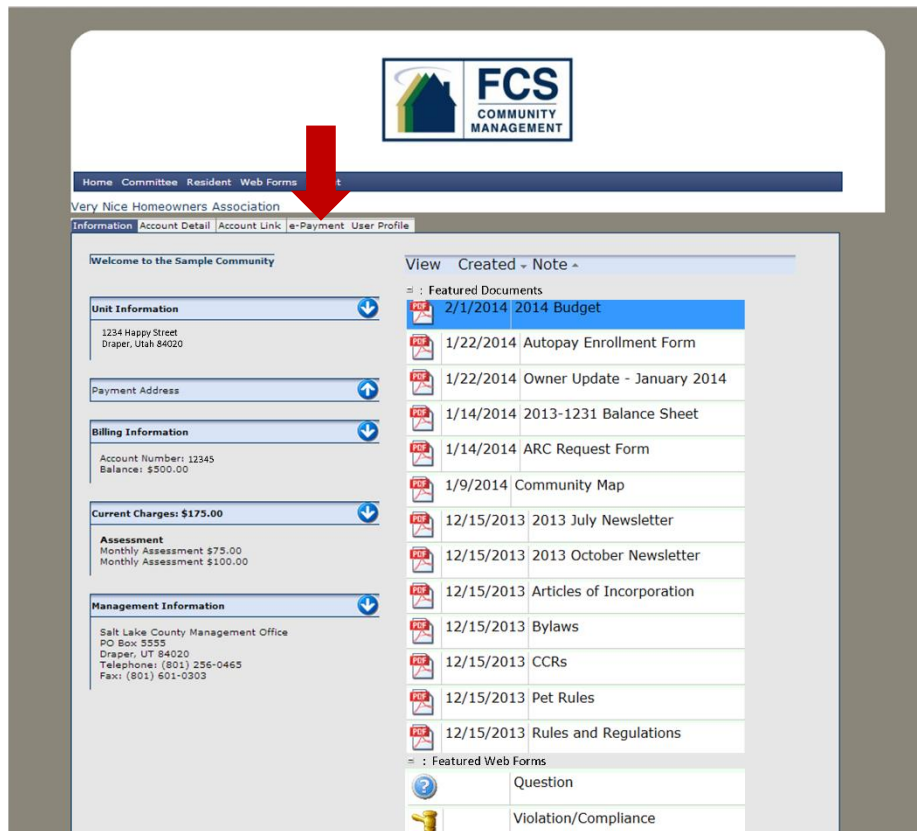
1. Select “Make A Payment/Login”, “Services” and then “Make A Payment”, or “Pay Assessments & Homeowner Login”



2. You will then be directed to your account login page where you need to enter your account number and password. Once filled in, you can select the blue arrow to gain access to your account.



3. Once in your account, select the “e-payment” tab to manage and set up your assessment payments.



a. If you would like to enroll in your association’s AutoPay program, please select the green “Add” button.



You will then have the option to enter your payment information and withdrawal start date. Once you have finished entering in your details click the “Save” button. These payments will continue to be made automatically, until you delete this option.

**Please note that when enrolling in AutoPay, 30 day notice is necessary to establish this. You may select the soonest date available, but please be sure to remit a one-time payment or mail in a check for the current month to ensure your account stays current until the AutoPay goes into effect.*

Home Committee Resident Web Forms Logout

Very Nice Homeowners Association

Information Account Detail Account Link e-Payment User Profile

Pay With Your Checking Account!

Bank Name:

Name On Account:

Account Type:

Account Number:

Routing Number:

Start Withdrawal:

Save Delete Credit Pay echeck Check Pay

- b. If you only wish to make a one-time payment, please select the “Credit Pay” or “Check Pay” options. You will then be directed to your community’s bank website where you can setup the payment. *Different communities use different banks so we are unable to provide instructions for filing out your community’s bank “Credit Pay” or “Check pay” online forms.*

Home Committee Resident Web Forms Logout

Very Nice Homeowners Association

Information Account Detail Account Link e-Payment User Profile

Pay With Your Checking Account!

To make a one time credit card payment, please click on the credit card payment button below. To make a one time e-check payment, please click on the e-check payment button below. If you'd like to sign up for monthly recurring autopayments, please click the "add" button below, fill in your information and click "save". Payments will be pulled on the 10th of each month.

Add Credit Pay echeck Check Pay

**Please note that you can also setup recurring payments through the bank websites directly, however it will only be valid for 12 payments, at which time you will have to go back in to set up this option again. *Please note you will likely not receive notice from your community’s bank that your 12 recurring payments have ended. The AutoPay option listed above in step “a” stays active until you delete it.*

- c. If when you select the “e-Payment” tab, you do not have the green “Add” icon available and your payment information is already filled in, that means you are already enrolled in your community’s AutoPay program.

If you are currently enrolled, you have the option to “Delete” or change your current AutoPay enrollment. You may also make a one-time payment selecting “Credit Pay” or “Check Pay” as described in step “b”.

Home Committee Resident Web Forms Logout

Very Nice Homeowners Association

Information Account Detail Account Link e-Payment User Profile

Pay With Your Checking Account!

Bank Name: Bank of America

Name On Account: John Doe

Account Type: Checking

Account Number: ****1234

Routing Number: ****5678

Start Withdrawal: 02/2011

Save Delete Credit Pay echeck Check Pay

4. If you encounter any issues with this process, please feel free to contact our customer service:

Salt Lake	801-256-0465
Cedar City	435-865-1448
Ogden	801-395-0465
Park City	435-940-1776
Provo	801-373-0465
St. George	435-627-1776
Toole	435-833-0465
Vernal	435-781-0465

**Please note that to ensure optimal security, multiple and repetitive steps are taken during this process.*