

eStatements

The **FASTEST** and **GREENEST** way to receive your statement mailings

Statements, Newsletters, Meeting Notices and All Other
HOA Communication Instantly Emailed to You

Go Green and Eliminate Paper Waste

1. Go to hoaliving.opt-e-mail.com on the internet. You will need to create an account.
2. Under Account ID, put your Account Number that is on your statement.
3. Enter in your House Number. (Example: if your address is 12345 Sesame Street, just enter 12345).
4. Enter in your email, a password, and your full name.
5. Click the box that says, "I agree to the terms and conditions and privacy policy."
6. Then click "Create Account."
7. Please be sure to read the fine print at the bottom of the webpage, to ensure all activation and e-statement emails are successfully delivered, it is important to add the @opt-e-mail.com domain to your safe senders list.
8. A new screen will come up. If you have more than one property, you can add additional properties to your account by clicking on "Add Property Account."
9. Otherwise, go to your email and open the email from FCS Management. The subject says, "Activate Your e-Statements Account."
10. Then click on the blue bar that says, "Click here to Activate."
11. You are done.



Sign Up for eStatements today at hoaliving.opt-e-mail.com
(For assistance, please call 801-256-0465)

*In order to meet the guidelines required by federal law for commercial messages (CAN-SPAM Act, 2003), FCS Community Management and your community association use a third-party eStatement service; therefore, enrollment and management of eStatements is independent and separate from your normal Homeowner Account Portal access.